

Encore Musical Theatre

Attendance Policy 2012/2013

Regular attendance at Encore represents an important element in being able to mount a successful musical theatre production. Musical theatre is a “team sport” where everyone’s contribution results in the best performance possible. The amount of ensemble and pairs work means that even those in the chorus rely on their partners being present in order to be able to learn and polish dance numbers, harmony in musical numbers and staging of scene work. Thus, absences impact not only your child’s ability to learn what is required, but the ability of the whole cast to move forward with show preparations.

1. Maximum of 3 Absences for the Year

We appreciate your attention to the issue of attendance. We realize everyone has busy lives and many commitments which on occasion overlap. However, Encore’s attendance policy allows for a maximum of 3 missed rehearsals over the course of the year. In cases where an actor misses 3 rehearsals, it may impact assignment of roles or dance involvement in the current year, as well as role assignment the following year. All dress rehearsals and performances are mandatory. You will be contacted if there are any concerns related to your child’s attendance to discuss possible implications.

2. Covering missed work

If your child needs to be away, you and your child must find out what was covered at the rehearsal and do your best to catch up with any music, dance steps or script work that was missed.

Please contact someone else in your particular dance group/number to arrange to catch up on missed work before the next rehearsal.

3. Advance notice

Advance notice of absences is helpful for the director and choreographer to plan rehearsal activities which will be covered. Although this is particularly important for the medium to large roles, all actors play an important part in the staging, dance configurations and overall integration of script pieces. We ask for at least 2 weeks' notice of planned absences.

4. Absence due to illness

If your child will be away as a result of illness (fever, vomiting, gastrointestinal upset), please **email** Diana, Jessica, Angela and Christine by 4:30 pm each Monday. Please keep your child home if they have these symptoms. However, those with mild colds, fatigue and injuries are encouraged to come to rehearsal to watch if they are not able to participate fully.

5. Regular and Extended Family Vacations

Given the Vancouver School Board's increased holiday time for public schools, we are mindful of the importance of every one of our limited rehearsals. Please avoid booking family vacations on Encore rehearsal nights. In particular, we need every member of the cast available for the dress rehearsal on the Monday of the holiday long weekend next May.

I have read and understood Encore's attendance policy and commit to following its guidelines.

Encore member:

Parent:

Date: